



NOVI PARKS
FOUNDATION

Novi Parks Foundation Board Minutes

June 22, 2020

Meeting called to order at 7:15pm via Zoom by President Dave Landry

Present: Jeff Muck, Dave Landry, Rachel Zagaroli, Harry Torimoto, Kim Capello, Sheel Desai, Adam Czap, Jennifer Degen, Brian Adams

Absent: Randy Balconi, Charley Staab

Agenda: Motion by Brian, second by Kim to accept the June 22, 2020 agenda

Minutes: Motion by Kim, second by Sheel to accept the January 27, 2020 minutes

Treasurers Report: Sheel gave the following report: PNC Checking: \$9182, PNC Money Market: \$40,679, Soccer fund: \$43,758, Endowment: \$81,377, Naming Rights: \$159,892. A check was written from Naming Rights for the Tim Pope Playground for \$150,000. It was decided that we could move all accounts to one bank once Sheel looks at the interest rates and FICA rates which will make it much easier to do the banking. Motion made by Sheel to move the two Merrill Lynch accounts to PNC, second by Adam. Carried.

Jeff's report: Recreation Center: carry over from last meeting and all plans are on hold for now. When the stay at home to work memo was issued all Parks and Rec staff were to work at home due to the virus along with all other city staff. **Older adult transportation** is only running for medical appointments and the staff is working on launching new programming so they can do programs from home. Unfortunately, three people from the parks department lost their job during this time. Golf and tennis will be started with new guidelines, trails were kept open however all playgrounds have been closed. They have started a camp which most cities have not. Lakeshore is scheduled to open in August, and they are going to move forward with the construction of the pickleball courts. Parks Commission is meeting via Zoom. Civic Center has reopened but no meetings are allowed. Pope is fully opened and there will be an official opening on August 15th. The Pope family will be there along with the Foundation, but the opening will be small due to Pandemic. The maintenance for the park will be taken care of by the parks department. **Joe Zatkoff-** Joe reached out to the Foundation about doing a donation in the amount \$5,000 per year. Waiting to see what he decides. **Burke memorial-** planning to install a pergola and a picnic table sometime this summer near the ball fields. We now have \$800 in memorial funds. We will contact Laurie in the fall. **Grant application-** Jeff reported the grant they applied for did not go through.

Pour on the Shore-a notice was put on the website explaining why we had to cancel. Community Relations was contacted so they would not advertise for the event, food trucks, breweries, and volunteers were notified. The only deposit we could not get back was from the shuttle buses, but they assured us they would add the \$200 for next year's event. All sponsors were sent back any money they had sent in, however, O'Brien Sullivan Funeral Home and Spalding DeDecker both still sent in \$500 each as a donation. KMG also said they wanted to donate \$500. Thank you letters were sent.

CPA update-we first need to get our annual audit done first, the one they did was not correct. Dave will get with the current CPA and then we will get a new one.

Naming Rights Target Committee-nothing could be done yet due to the virus. Dave will follow up.

Update on ITC funding-Jeff and Dave received a notice from ITC that we will not be able to get any sponsorship money until next year.

Sculptures in Farmington- Jeff sent a notice to Farmington but due to the virus, no one could follow through, Jeff will do that when he can.

Roundtable- Dave spoke about the difficulty of receiving Naming Rights money or sponsorships during this time and said it would be a good time to evaluate the Foundation, find out our needs. Dave also said he was working quite a bit on Villa Barr.

Motion to adjourn by Adam, second by Dave. Motion carried

Rachel Zagaroli, Novi Parks Foundation