



Novi Parks Foundation Board Minutes

January 22, 2018

Meeting called to order at 7:20 pm by Vice President Brian Adams, due to the absence of Dave Landry.

Present: Karen Taracks, Jennifer Degen, Charley Stabb, Jeff Muck, Harry Torimoto, Brian Adams, Tracie Ringle, Dave Landry (arrived after his appointment)

Absent: Randy Balconi, Kim Capello

Agenda: Motion by Karen, second by Jen to accept the January 22,

Minutes: Motion by Charley, second by Karen to approve the December 12 Annual Meeting minutes. Carried.

Treasurers Report: Karen shared both a Profit and Loss year comparison report and a Balance report. The comparison sheet shows in Dec 2016 net income was \$37,780.87 and Dec 2017 net income was \$32,696.74. Total assets as of Dec 2017 is \$485,327.46. The final statement is not included. Michael Thomas is generating a 1099 for Rachel.

Naming Rights: the 4th installment from ITC for \$50,000 was deposited with \$40,000 in Naming Rights, \$5,000 in Endowment and \$5,000 in Admin. A thank you was sent to ITC. There is one more year with ITC and that will bring them to the \$250,000 limit with a total amount of \$750,000.

Rachel informed the members the renewal for the protection plan for the computer was due for a cost of \$189.99. This will be paid. The virus protection is included. Renewal of Word was also purchased for \$74.

Donation: A donation of \$5,000 was received from the Dresner Foundation and an email vote went to all board members to have the money go to support the Artist in Residence program at the Villa Barr Art Park. This fits in with what the Dresner Foundation likes to fund and will be essential in getting that program started. The email vote passed 7 yes 1 no. Since they also cater to animals, Rachel will look into sending them information about the dog park. A thank you was sent to the Dresner Foundation and also to City Manager Pete Auger who was instrumental in obtaining the donation. The donation itself came through Bruce Brickman from the General Development Company.

Scholarship program: Rachel sent a check to Novi Parks to reimburse the scholarship fund in the amount of \$956.50. The limit for this program is \$4,000 per year. The money will be reimbursed to the PNC account from the Naming Rights account.

Administration committee: Kim had suggested we form a committee to help with solving the food problem for Pour on the Shore. Due to Kim's absence Jennifer asked if anyone would like to sit on this committee. Rachel and Jennifer will meet with Kim before February 1 to get the food taken care of.

Jeff's report: Jeff was needed in the City Council meeting so Tracie Ringle is here in his absence until he can get here. Tracie let the committee know they are still working on their wish list to see what the Foundation can help with. There are a few grant opportunities coming up that would be a good fit, also shoreline restoration, Tim Pope playground and the 9 Mile and Garfield property, looking to add to the trails. We would match these grants if possible. Villa Barr property, Artist in Resident program. Construction there should be starting around July 1 and hoping for a grand opening in October. Trying to get the water out of the property so they can put the walkways in.

Novi Jags: Rachel spoke with Jeff about the money set aside for the Novi Jags, He has met with them and the plan is to utilize this money in about 2 years for the soccer fields. The money is now at PNC Bank in a savings account. The board asked Rachel to put it into a money market account, so it can earn money. The amount in that account is \$43,699.00.

Pour on the Shore: Much discussion about POTS. Jennifer said she would be happy to be on the Administrative committee along with myself and Kim. The board suggested we meet soon and figure out the best way to serve food that evening. The board was leaning towards food trucks which would work out well. It needs to have a decent price with it, about \$5-7 which will impact our revenue, so more sponsors are needed. We will also will have munchies throughout the tent. Parking will continue to be at Vibe if they approve it. Rachel showed the map of where everything will be placed. Motion by Charley to use the same tent company as was used last year, DeLux Tents to help get things in place. Second by Jennifer, motion carried. Motion by Charley and second by Karen to hold Pour on the Shore on July 27, 2018 and to do the necessary paperwork for the liquor license. Motion carried 7 – 0. The time for the sponsors has changed from 6 -7 to 6-630p and the general public admitted at 6:30. E-mail to breweries will go out this week. Andy Nofar will again be the bartender and we use his license. The board instructed Rachel that the subcommittee must meet on or before Feb 1. Rachel had Charley sign his part of the liquor license. Papers need to be completed for Community Development and the Police Department. Once the sub-committee meets the information comes back to the board for approval through a email vote.

Villa Barr Artist in Residence: Parks and Recreation have been working with numerous organizations with the Artist in Residence program and have come up with an application for that program. This will come out this week for artists to see. They will do one week here and another week at Crystal Mountain. The house needs to be done enough to live there and that shouldn't be a problem. The artist will live there 16-18 weeks or if they choose they can go home at night. Villa Barr will be used for school

groups, events, classes and open to the public and the artist will be there to answer questions that may come up. Looking to have someone there this summer.

Rachel's report: Please read

Roundtable: No reports

Next meeting dates: March 26, 2018

POTS flyer: Rachel had the Save the Date flyer done but Tracie had a meeting with Sheryl Walsh Malloy and they have offered to do our flyer for us at no cost. Rachel will set up a meeting

Motion to adjourn at 8:16 by Karen, second by Jennifer. Carried.

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Rachel Zagaroli, Novi Parks Foundation